

45 Minute Team Meeting

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This 45-minute meeting agenda suits any team. Use it to tap into what people are working on, identify roadblocks, align on metrics and celebrate wins.

Metrics (10 min)

Summary:

Next Steps:

Round table plan (20 min)

Summary:

Next Steps:

What are the biggest blockers stopping us from performing to our fullest potential? (10 min)

Summary:

Next Steps:

Who deserves a shoutout? (5 min)

Summary:

Next Steps:
