

## Quarterly Mentor Mentee One-on-one Meeting

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One-on-one time between mentors and mentees is often infrequent but powerful. Maximize your time together using this 60 minute agenda.

- What's new since we last spoke in your personal and professional life?**

Summary:

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Next Steps:

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- Networking opportunities**

Summary:

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Next Steps:

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- Professional and/or workplace challenges**

Summary:

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Next Steps:

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- When should we meet next?**

Summary:

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Next Steps:

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