

Hypercontext Employee Onboarding

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This is the basic onboarding template for all new hires at Hypercontext. If you want to make changes to this contact Graham, he is the keeper of this template.

| | Kelcome to our company! | |
|----|---------------------------|-------------|
| | Summary: | Next Steps: |
| | | |
| | | _ |
| | | |
| ТН | E PREP WORK | |
| | HR stuff to do | |
| | Summary: | Next Steps: |
| | | |
| | Desk set up and swag | |
| | Summary: | Next Steps: |
| | | |
| | Invites to all the things | |
| | Summary: | Next Steps: |
| | - Cummury. | |
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| ТН | E DAILY ACTIVITIES | |
| | Day 1 | |
| | Summary: | Next Steps: |
| | | |
| | Day 2 | |
| | Summary: | Next Steps: |
| | | |
| | Day 3 | |
| | Summary: | Next Steps: |
| | | |
| | Day 4 | |
| | Summary: | Next Steps: |

| Day 5 | |
|-------------------|-------------|
| Day 5 Summary: | Next Steps: |
| | |